

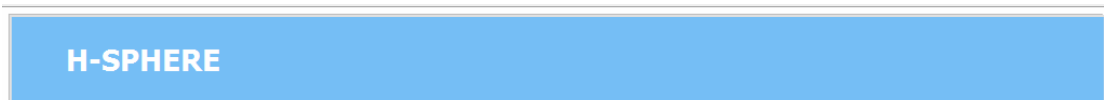
Accessing Webmail

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Note webmail can only be used to access mailboxes

To access your email via a web browser

1. Launch your web browser eg Internet Explorer, Mozilla etc
2. In the address box type your mail server address e.g mail.yourdomain.com
 - a. Note this can be found under your control panel
 - b. After logging in to your control panel
 - c. Click mail info --- Mail manager
 - d. Your mail server details are listed under the mail service heading
3. You will be presented with the following screen



This is the default H-Sphere server page. From here you are able to access the following services:

E-mail Utilities:

Squirrelmail—mail client
IMP—mail client
Change your POP3 password

If this page is not what you wanted to get, most probably, one of the one of the following situations occurred:

- Domain name refers to H-Sphere logical server, e.g., **web.service-domain.com**
- Third-level domain name does not exist. Maybe, you typed it incorrectly, e.g., **valeed-domain**.example.com instead of **valid-domain**.example.com
- Domain incorrectly points to this H-Sphere server.

4. Click either
 - a. Squirrelmail or
 - b. IMP mail client
5. Enter your email address and password
6. click login

Documentation for squirrelmail can be found here

<http://www.squirrelmail.org/docs/user/user.html>

Documentation for IMP can be found here

<http://www.horde.org/imp/docs/>